

**ECONOMY AND BUSINESS DEVELOPMENT SCRUTINY COMMITTEE – WORK PROGRAMME 2013 - 2014**

| <b>Date of meeting</b>                                 | <b>Item</b>  | <b>Reports due</b> | <b>Requested by</b> | <b>Purpose of Review (Responsible Officer / Member)</b>   | <b>Expected Outcome</b>   | <b>Relevant Cabinet Member</b>          |
|--|--|--------------------|---------------------|---|---|---|
| <b>4/2/2013</b><br>Lead Officer<br>Tracey<br>Aldworth  | Economic Development Strategy refresh and progress update including information on grants and business start-up help | <b>22/1/2013</b>   | Committee           | To allow scrutiny to comment on the strategy refresh and Action Plan<br><b>(Mark Wathen)</b>                          | To make recommendations to the Cabinet Member   | Cabinet Member for Economic Development |
| <b>4/2/2013</b><br>Lead Officer<br>Tracey<br>Aldworth  | Skills provision – scoping report  | <b>22/1/2013</b>   | Committee           | To set the scene leading to a review of skills provision at the meeting of 25/3/2013<br><b>(Mark Wathen)</b>          | For recommendations to be made regarding specific skills provision that satisfy the needs of the Vale | Cabinet Member for Economic Development |
| <b>25/3/2013</b><br>Lead Officer<br>Tracey<br>Aldworth | Skills provision – Aylesbury Business Needs - update on latest findings and to hear from skills providers and users. | <b>12/3/2013</b>   | Committee           | To review the skill set requirements of Aylesbury Vale and how these skills would be provided<br><b>(Mark Wathen)</b> | For recommendations to be made regarding specific skills provision that satisfy the needs of the Vale | Cabinet Member for Economic Development |
| <b>25/3/2013</b><br>Lead Officer<br>Tracey<br>Aldworth | Broadband delivery. Include input from BRAG  | <b>12/3/2013</b>   | Committee           | To review an update of Broadband delivery.<br><b>(Mark Wathen)</b>  | To make suggestions on any further action to be pursued.  | Cabinet Member for Economic Development |

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|---|--|--------------------|---------------------|---|---|---|
| <b>4/6/2013</b><br>Lead Officer<br>Tracey<br>Aldworth | Aylesbury Vale Estates update                                  | <b>21/5/2013</b>   | Committee           | To monitor the performance of the joint commercial property partnership<br><b>(Jon McGinty)</b> | 1. Monitor performance<br>2. To make recommendation to the Cabinet Member, as appropriate | Cabinet Member for Economic Development |
| <b>4/6/2013</b><br>Lead Officer<br>Tracey<br>Aldworth | Refresh and update of Olympic legacy programme                 | <b>21/5/2013</b>   | Committee           | To update and allow scrutiny to comment on the programme<br><b>(Ian Barham)</b>                 | To make recommendations to the Cabinet Member   | Cabinet Member for Leisure              |
| <b>4/6/2013</b><br>Lead Officer<br>Tracey<br>Aldworth | Skills Provision – round up following the meeting of 25/3/2013 | <b>21/5/2013</b>   | Committee           | To update and allow scrutiny to comment<br><b>(Mark Wathen)</b>                                 | To make recommendations to the Cabinet Member   | Cabinet Member for Economic Development |
| <b>26/6/2013</b><br>Lead Officer<br>Teresa<br>Lane    | To review the draft Improvement Plan for Aylesbury Town Centre | <b>12/6/2013</b>   | Committee           | To allow scrutiny to comment<br><b>(Teresa Lane)</b>  | To make recommendations to the Cabinet Member   | The Leader of the Council               |

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| <b>3/9/2013</b><br>Lead Officer Tracey Aldworth | Skills Provision – to report on the findings of the Task and Finish Group following the meeting of 4/6/2013 | <b>20/8/2013</b> | Committee    | To discuss the presentation by BCC (Cllr Miss Lewis)  | To make suggestions on further action that could be recommended to BCC                    | Cabinet Member for Economic Development |
| <b>3/9/2013</b><br>Lead Officer Tracey Aldworth | Aylesbury Vale Estates Business Plan update   | <b>20/8/2013</b> | Committee    | To monitor the performance of the joint commercial property partnership (Jon McGinty or Maria Memoli) | 3. Monitor performance<br>4. To make recommendation to the Cabinet Member, as appropriate | Cabinet Member for Economic Development |
|   |   |                  |              |   | 5.  |   |

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| <b>28/10/2013</b><br>Lead Officer<br>Tracey<br>Aldworth | Skills update report following working group meeting on 23/9/13  | <b>15/10/2013</b> | Committee    |   | To make recommendations to the Cabinet Member/Officers   | Cabinet Members for Economic Development and Strategic Planning |
| <b>28/10/2013</b><br>Lead Officer<br>Tracey<br>Aldworth | Rural Economy, look at implications of planning rules, impact on the economy, diversification uses and needs | <b>15/10/2013</b> | Committee    | To review whether AVDC is doing all it can to promote and give help to expansion of the rural economy.<br><b>(Mark Wathen/John Byrne)</b> | To make suggestions on any further action to be pursued. | Cabinet Member for Economic Development                         |
| <b>28/10/2013</b><br>Lead Officer<br>Tracey<br>Aldworth | Update on LEPs   | <b>15/10/2013</b> | Committee    |   | To make recommendations to the Cabinet Member            | Cabinet Member for Economic Development                         |

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| 11/12/2013<br>Lead Officer<br>Tracey<br>Aldworth | Update on Aylesbury Town Centre Partnership and Management of the Town Centre plus Update on usage and plans for the Markets | 26/11/2013  | Committee    | To look at how Aylesbury Town Centre is performing (Diana Fawcett & Teresa Lane)  | To make suggestions on any further action that they would like to see pursued. | Cabinet Member for Civic Amenities      |
| 11/12/2013<br>Lead Officer<br>Tracey<br>Aldworth | Budget review  | 26/11/2013  | Committee    | To look at 2014/15 budget proposals within the Committee's remit (Andrew Small)   | To make recommendations to Cabinet   | Cabinet Member for Resources            |
| 11/12/2013<br>Lead Officer<br>Tracey<br>Aldworth | Aylesbury Vale Visitor Economy Action Plan   | 26/11/2013  | Committee    | To allow scrutiny to comment on the strategy refresh and Action Plan (Phil Black) | To make recommendations to the Cabinet Member                                  | Cabinet Member for Economic Development |

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| <b>29/1/2014</b><br>Lead Officer<br>Tracey<br>Aldworth | Review of previous 12 month's scrutiny items                      | <b>14/1/2014</b> | Officers     | To revisit the previous 12 month's items and assess whether the expected outcomes have materialised<br><b>(Derek Willmer)</b> | To further develop the effectiveness of Scrutiny       | All Cabinet   |
| <b>29/1/2014</b><br>Lead Officer<br>Tracey<br>Aldworth | Major Employment Sites, including an update on Silverstone growth | <b>14/1/2014</b> | Committee    | To look at designated sites and how to get them up and running and the planned growth of Silverstone<br><b>(John Byrne)</b>   | To make recommendations to the Cabinet Member/Officers | Cabinet Members for Economic Development and Strategic Planning |
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|--|---------------------|-----------------|--------------|---|------------------|-------------------------|
| <b>17/3/2014</b><br>Lead Officer<br>Tracey<br>Aldworth | No items at present | <b>4/3/2014</b> |              |   |                  |                         |
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| <b>3/6/2014</b><br>Lead Officer<br>Tracey<br>Aldworth |      | <b>20/5/2014</b> |              |   |                  |                         |
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| <b>3/9/2014</b><br>Lead Officer<br>Tracey<br>Aldworth | No items at present | <b>19/8/2014</b> |              |   |                  |                         |
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| 21/10/2014<br>Lead Officer<br>Tracey<br>Aldworth | No items at present | 7/10/2014   |              |   |                  |                         |
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| <b>8/12/2014</b><br><b>Lead Officer Tracey Aldworth</b> | Budget review | <b>25/11/2014</b> | Committee    | To look at 2015/16 budget proposals within the Committee's remit<br><b>(Andrew Small)</b> | To make recommendations to Cabinet | Cabinet Member for Resources |
|   |               |                   |              |   |                                    |                              |
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| <b>21/1/2015</b><br><b>Lead Officer Tracey Aldworth</b> | No items at present | <b>6/1/2015</b> |              |   |                  |                         |
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| 17/3/2015<br>Lead Officer Tracey Aldworth | No items at present | 3/3/2015    |              |   |                  |                         |
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